



P.O. Box 837  
 Oklahoma City, OK 73101  
 Phone: (405) 236-8441  
 Fax: (405) 232-0372  
 www.cfc-centralok.org

# Campaign Report

WHITE COPY = Campaign Report Envelope

CFC USE ONLY	
Envelope #	_____
Staff Initials	_____ Date: _____
Staff Initials	_____ Date: _____
Auditor 1:	_____ Auditor 2: _____
Approved by:	_____ Approved by: _____

**1** Total number of employees: \_\_\_\_\_ How many pay periods in your year:  12  26  Both

**2** This is the FINAL report.  This is a PARTIAL report.

	# of Donors	Total Contributions	Amount Enclosed <i>(must be completed)</i>
Payroll Deductions .....	<input type="text"/>	<input type="text"/>	
Paid Contributions .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Money from Special Events .....		\$ <input type="text"/>	\$ <input type="text"/>
(“kiss the pig,” casual day, etc.)			
TOTAL .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(do not include any previous report totals)			

## IMPORTANT!

*For accurate processing, this form must be filled out in its entirety. Please be sure to enclose the white, yellow and pink copies of this form in the Campaign Report Envelope.*

*Don't forget your Donor Appreciation Form!*

● **Please note, all white copies of pledge cards go to payroll office.** ●

**3** Preparer's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Preparer's Email : \_\_\_\_\_  
 Preparer's Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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# Campaign Report

YELLOW COPY = Campaign Report Envelope

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Envelope # _____	
Staff Initials _____	Date: _____
Staff Initials _____	Date: _____
Auditor 1: _____	Auditor 2: _____
Approved by: _____	Approved by: _____

**1** Total number of employees: \_\_\_\_\_ How many pay periods in your year:  12  26  Both

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	# of Donors	Total Contributions	Amount Enclosed <i>(must be completed)</i>
Payroll Deductions .....	<input type="text"/>	<input type="text"/>	
Paid Contributions .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Money from Special Events .....		\$ <input type="text"/>	\$ <input type="text"/>
(“kiss the pig,” casual day, etc.)			
TOTAL .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(do not include any previous report totals)			

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**3** Preparer's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Preparer's Email : \_\_\_\_\_  
 Preparer's Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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# Campaign Report

PINK COPY = Campaign Report Envelope

CFC USE ONLY	
Envelope #	_____
Staff Initials	_____ Date: _____
Staff Initials	_____ Date: _____
Auditor 1:	_____ Auditor 2: _____
Approved by:	_____ Approved by: _____

**1** Total number of employees: \_\_\_\_\_ How many pay periods in your year:  12  26  Both

**2** This is the FINAL report.  This is a PARTIAL report.

	# of Donors	Total Contributions	Amount Enclosed <i>(must be completed)</i>
Payroll Deductions .....	<input type="text"/>	<input type="text"/>	[REDACTED]
Paid Contributions .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Money from Special Events .....		\$ <input type="text"/>	\$ <input type="text"/>
(“kiss the pig,” casual day, etc.)			
TOTAL .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
(do not include any previous report totals)			

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● **Please note, all white copies of pledge cards go to payroll office.** ●

**3** Preparer's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Preparer's Email : \_\_\_\_\_  
 Preparer's Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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# Campaign Report

BLUE COPY = FOR YOUR RECORDS

CFC USE ONLY	
Envelope # _____	
Staff Initials _____	Date: _____
Staff Initials _____	Date: _____
Auditor 1: _____	Auditor 2: _____
Approved by: _____	Approved by: _____

**1** Total number of employees: \_\_\_\_\_ How many pay periods in your year:  12  26  Both

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	# of Donors	Total Contributions	Amount Enclosed <i>(must be completed)</i>
Payroll Deductions .....	<input type="text"/>	<input type="text"/>	[REDACTED]
Paid Contributions .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Money from Special Events .....		\$ <input type="text"/>	\$ <input type="text"/>
(“kiss the pig,” casual day, etc.)			
TOTAL .....	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
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**3** Preparer's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Preparer's Email : \_\_\_\_\_  
 Preparer's Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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